

# SUBR Wireless Network

## Wireless Guests Access

[www.subr.edu/wirelessnetwork](http://www.subr.edu/wirelessnetwork)

### Wireless Access for Guest and Visitors

Our campus guests and visitors can access our Wireless Network by having a University Employee sponsor their access. Guest Wireless requests should be submitted a week before guests arrive, to be able to provide timely access. Guest wireless access and accounts may only be requested by Administrators, Deans, Directors, Chairs or those authorized on their behalf. Please fill out the form below to request Guest Wireless Access. Once the request is approved, the sponsored University Employee will be emailed days prior to the event with the guest and visitors information. Please be advised that the Wireless Guest Access information can also be found at <http://www.subr.edu/page/1259>

### Guests Access

Sponsored Guest (e.g. department events, activities and etc.) can access the wireless network by selecting the SU-GUESTS wireless network from the list of available wireless networks on their device. The SU-Guests network is bandwidth restricted and has no access to Southern University resources (e.g. no access to SU Banner).

### **Instructions:**

1. Connect to the SU-GUESTS network.
2. The login page should open automatically. If the login page does not, open a web browser to initiate the login page.
2. For access, click the "Continue to the Internet" button. By clicking the button, you have automatically agreed to abide by the Southern University Baton Rouge *"Technology Acceptable Use Policy" and "Network Device & Service Policy."*\*

### Visitors Access

Sponsored visitors (e.g. visiting faculty, contractors, and other persons outside the University) may utilize the wireless network by requesting a temporary account to connect to the wireless network. Guest accounts are short-term sponsored user accounts for visitors only. *This is suggested if visitor will need access in multiple buildings or visiting longer than a week.* Visitors can access the wireless network by selecting the SU-FACULTY/STAFF wireless network or designated network from the list of available wireless networks on their device. *We monitor all guest accounts connected to the wireless network.*

### **Instructions:**

1. Connect to the SU-FACULTY/STAFF network.
2. The login page should open automatically. If the login page does not, open a web browser to initiate the login page.
2. For access, login with the given guest username and password then click the "Sign In" button. By clicking the button, you have automatically agreed to abide by the Southern University Baton Rouge *"Technology Acceptable Use Policy" and "Network Device & Service Policy."*\*

**\*Disclaimer:** *Wireless network access for any guest is subject to termination at any time, for any reason, especially but not exclusively for suspected violations of the Information Technology Acceptable Use Policy and "Network Device & Service Policy."*

## **To Request Wireless Guest Access**

Email [suwireless@subr.edu](mailto:suwireless@subr.edu) , Subject: Wireless Guest Access with the following information:

1. Sponsors Name (*Must be a University Employee*) and Sponsors Email (*Must be a University Email*)
2. University Department/Office Name and Phone number
3. Building Name & Room Number of classroom or auditorium that will need access
4. Visiting Company/Group Name
  - Purpose of Visit
  - Period of Visit (Date and Time)

Once the request is approved, the sponsored University Employee will be emailed days prior to event with the guest and visitors information.